

Professional Development Strategies

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| 1. Workshops, Conferences, Seminars, etc | 5c. Professional Reading |
| 2a. Committees | 5d. Professional Writing |
| 2b. Study Groups | 6a. Peer Coaching/Mentoring |
| 3. College Courses | 6b. Observation |
| 4. Curriculum/Program Development | 7. Travel |
| 5a. Research/Independent Study | 8. Community Service |
| 5b. Action Research | 9. Wellness/Personal Growth |

PLEASE NOTE: CERTAIN STRATEGIES HAVE A CAP ON HOURS THAT CAN BE EARNED FOR PD. STRATEGIES 5a-d, 6a,b, 8, 9 ARE ALL CAPPED AT 10 HOURS.

Component Areas

****TEACHERS ARE REQUIRED TO EARN 100 HOURS PER 5 YEAR CYCLE.****

If not, repercussions can include: no pay increase or possible termination

1. Knowledge of Subject/Content Area: (30 hours minimum)

This component relates to the individual's command of knowledge related to his/her primary teaching assignment.

2. Knowledge of Learners and Learning (5 hours minimum)

This component relates to the individual's understanding of the nature of different types of learners and learning. Examples include characteristics of adolescents, nature of learning disabilities, right-left brain development, cognitive development, etc.

3. Education Application of Technology and the Internet (5 hours minimum)

This component area relates to the individual's: 1) being able to perform basic computer operations, 2) using basic applications, such as word processing or managing information in databases, 3) understanding the role of technology and the internet in the classroom, including use of Smartboards and MHS Online, and 4) understanding the legal and ethical issues associated with the use of these technologies.

4. Knowledge of the School's Role, Organization, and Operation

This component relates to the individual's understanding of the school's role in the local community, the state, and the nation. It involves an understanding of the political and social processes at work within the system. Examples include the study of school law, school finance, school and community relations, etc.

5. Professional Skills

This component relates to an individual's skills in carrying out his/her professional duties/assignments. Examples include diagnosis of learning disorders, questioning techniques, student-parent conference strategies, etc.

6. Exploratory or Innovative Ideas

This component relates to a group or individual activity that is not directly related to component areas 1-5. Examples include professional reading/writing, making an original set of oral history tapes, creating a new game to stress the learning of fine motor skills, etc.

7. Character and Citizenship

This component relates to an individual's ability to incorporate basic elements of character education, citizenship, leadership, wellness, and community service learning into courses of study within the classroom. The basic elements include self-discipline, self-respect, self-control; truth and honesty with self and others; fairness, integrity, and justice; respect and responsibility to oneself and others; responsible citizenship, and wellness. Examples include how to organize classroom community service projects, how to engender respect through studying literature, participating in wellness/personal growth programs, etc.

Name: _____ Subject Area: _____

PROFESSIONAL GROWTH INFORMATION:

Title of Proposed Activity:	
Place Activity Occurred:	Date:
Component Area:	Professional Strategy:
Clock Hours Requested for Activity:	

Describe the proposed activity and how it relates to your professional growth and/or curriculum:

Is this activity sponsored by Marist? _____

Have you earned PD hours for this activity before? _____ **How many?** _____ **Dates:** _____

This activity has been pre-approved by the Master Staff Development Committee for _____ **hours.**

Master Staff Development Committee Signature: _____ **Date:** _____

POST ACTIVITY APPROVAL:

Title of Proposed Activity:	
Place Activity Occurred:	Date:
Clock Hours Requested for Activity:	
Verification of Activity: Please attach your certificate, transcript, etc as proof of attendance at the activity.	

Describe how this activity will be implemented into your curriculum and professional development:

This activity has been approved by the Master Staff Development Committee for _____ **hours.**

Master Staff Development Committee Signature: _____ **Date:** _____